



Winstanley
COMMUNITY COLLEGE

Parents Information Guide 2016-2017



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Useful Telephone Numbers, Email addresses and Websites

School Office: Email: Website:	0116 289 8688 office@winstanley.leics.sch.uk www.winstanley.leics.sch.uk	8.25am - 4.00pm Mon-Fri
Community Office:	0116 289 8688 /Option 3	9.00am - 2.00pm Mon-Fri 4.30pm - 8.30pm Tue/Wed/Thu
Allocations:	0116 3056684	
Free School Meals:	0116 305 6588	
Family Information Centre:	0116 305 6545 family@leics.gov.uk	

Academic Year 2016 / 2017

Autumn Term 2016

School opens: Thursday 1st September 2016
 Mid-term break: Friday 14th to Friday 21st October 2016
 School closes: Wednesday 21st December 2016

Spring Term 2017

School opens: Thursday 5th January 2017
 Mid-term break: Monday 13th to Friday 17th February 2017
 School closes: Friday 7th April 2017

Summer Term 2017

School opens: Monday 24th April 2017
 May Day: Monday 1st May 2017
 Mid Term Break: Monday 29th May to Friday 2rd June 2017
 School Closes: Friday 14th July 2017

Key Events 2016-17

Year 7 Team Building	5 th Oct 2016
Year 7 Tutor Parents' Evening	12 th Oct 2016
Year 7 Subject Evening	30 th Mar 2017
Year 7 Test weeks	8 th – 19 th May 2017
Year 8 Subject Evening	2 nd March 2017
Year 8 Test weeks	8 th – 19 th May 2017
Year 9 Subject Evening	1 st Dec 2016
Year 9 Options Evening	12 th Jan 2017
Year 9 Options Interviews	23 rd Jan – 3 rd Feb 2017
Year 9 Options Forms Submission Deadline	10 th Feb 2017
Year 9 Test weeks	8 th – 19 th May 2017
Year 10 Subject Evening	3 rd Nov 2016
Year 10 Work Experience	20 th -24 th Mar 2017
Year 10 Test Weeks	12 th – 23 rd June 2017
Year 11 Subject Evening 1	12 th Oct 2016
Year 11 Mock Exams	5 th – 16 th Dec 2016
Year 11 Subject Evening 2 & Mock Exam Results	26 th Jan 2017
Year 11 Prom Night	t.b.c
Careers Fair (3.00-5.30pm)	10 th Oct 2016
Sports Awards	28 th Oct 2016
KS4 Presentation Evening	10 th Nov 2016
Winter Sports Day (KS3)	23 rd Nov 2016
Christmas Concert	14 th Dec 2016
French Trip	15 th – 17 th March 2017
Winstanley's Got Talent	22 nd March 2017
Drama Production	5 th - 6 th April 2017
Bugsy Malone	17 th – 19 th May 2017
Area Sports Day	26 th May 2017
Summer Sports Day	26 th June 2017
KS3 Curriculum Awards Evening	29 th June 2017
D of E Sponsored Walk & camp	t.b.c
D of E Practice Expedition	t.b.c
D of E Assessed Expedition	t.b.c
Intake Open Evening (6.00-7.30pm)	6 th Oct 2016
Skills Show (NEC – Yr9 & Yr11)	17 th Nov 2016
HPV Vaccination Year 8 (girls)	27 th Sept 2016
Teenage Booster & Meningitis Vaccination Year 9 (girls & boys)	3 rd Feb 2017
HPV Vaccination (2 nd) year 8 (girls)	4 th April 2017
Open Day	t.b.c
New Year 7 Induction & Parents' Evening	6th July 2016

Winstanley Leadership and Teaching Staff

Executive Head	Chris Parkinson
Head of School	Gareth Williams
Vice Principal	Fiona Le Cras
Assistant Principal	Stephanie Fawcett
Assistant Principal	Wesley Stannard
Head of Year 7	Amy Turner
Head of Year 8	Kimberley Harris
Head of Year 9	Annabel Roberts
Head of Year 10	Claire Cooke
Head of Year 11	Elaine Tomblin
Head of Art	Cathy Hincks
Head of Design & Technology	Mark McGladrigan
ADT Teachers	Jake Berry
	Chenelle Costello
ADT Technician	David Smith
Head of English	Stephanie Fawcett
English Teachers	Jason Finn
	Kimberley Harris
	Victoria Hobbs
	Kerry Mace
	Emily O'Hara
Head of Humanities	Nick Rigby
Humanities Teachers	Chris Barton
	Claire Price
	Annabel Roberts
Head of Computer Science/Business Studies	Jaz Bola
Computer Science Teacher	Yashma Korla

Head of Maths Maths Teachers	Sandra Stafford Claire Cooke Penny Rollason Karen Sharp
Head of Modern Foreign Languages MFL Teacher	Ben Kaba Debby Field
Head of Music	Liz Olnier
Head of PE PE Teachers	Kevin Higgins Dominic Brown Elaine Tomblin
RESPECT Co-ordinator	Stephanie Underwood
Head of Science Science Teachers	Fiona McGladrigan Conor Evans Ian Harrison Shobhana Patel Wesley Stannard
Science Technician	Rob Napier
Nurture Teacher	Hansa Mistry
Cover Supervisors	Kevin Howe Rachel Lawrence
Learning Support Staff	
Learning Support: SENCO	Debby Field
Additional Needs Manager	Julie Warner
Higher Level Teaching Assistants (HTLA)	Suzanne Thornton Diane Wright

Teaching Assistants

Elaine Church
Samantha Curson
Yashma Koria
Michelle Maycock
Ivor Messiah
Jacqui Rainer
Craig Stocker
Sharon Williams
Jo Wright
Julie Wright

Other Staff

Pastoral Support Manager
Pastoral Support Worker
Inclusion Intervention Co-ordinator

Sally King
Vicky Hill
Eddie Dublin

Attendance Officer

Bali Rai

Librarian

Sue Bate

The School Day

Period	Time
REGISTRATION	08.35 – 08.50
Lesson 1	08.50 – 09.50
Lesson 2	09.50 – 10.50
BREAK	10.50 – 11.10
Lesson 3	11.10 – 12.10
Lesson 4	12.10 – 13.10
LUNCH	13.10 – 14.00
Lesson 5	14.00 – 15.00

The School Shop

(located in the Library)

If students do come to school without the correct equipment we have a school shop on site. A range of stationery can be purchased at competitive prices.

Rulers	10p	Sharpeners	10p
Rubbers	10p	Pencil Cases	50p
Pencils	10p	Personal Organisers	£2.00
Pens	10p		

Music Lessons

The following music lessons are available each term either during or after school. Please contact Mrs Olnier for further details.

Guitar **Drums**
Steel Pans **Singing**
Piano

Lunch/After School Clubs

Study Club - 3.00 - 4.00 pm every day

Study club offers students the chance to do homework tasks, projects and research immediately after school in a comfortable and friendly environment. Computers, books, paper and equipment are all available as well as help and advice from our college librarian, Mrs Bate. Squash and biscuits are also provided free of charge.

	LUNCH 1.20-1.55pm	AFTER SCHOOL 3.00-4.00pm
<u>MONDAY</u>	<p>Oasis YR 7,8 &9 Football (Astro) Netball (Sports Hall) Rugby YR7 Circus Skills/Plate Spinning Vocal Ensemble Computer Club x2 (both rooms) Dance Club</p>	<p>Study Club – Library YR10 GCSE Maths Statistics STEM Club Drama Club (More Able) Violin Lessons</p>
<u>TUESDAY</u>	<p>Oasis YR10 & 11 Football (Astro) Free Running (Sports Hall) Living for Sport (Sports Hall) Ukulele and Guitar Club Music Tech Keyboard Club Computer Club x2 (both rooms)</p>	<p>GCSE Maths Surgery YR8 Extension Maths Study Club – Library Girls & Boys Rugby</p>
<u>Wednesday</u>	<p>Oasis Girls Club Yrs 7/8/9 Keyboard Club Music Tech YR 7,8 &9 Football (Astro) Girls Football (Astro) Trampolining (Sports Hall) Dodgeball (Sports Hall) Table Tennis (Sports Hall) YR11 Health & Social Care Catch-up Chess Club Computer Club x2 (both rooms)</p>	<p>Study Club – Library Football (Astro) KS4 English Revision/Catch-up Green Power Car Club YR11 History Club Orchestra G&T GCSE Computer Class</p>
<u>THURSDAY</u>	<p>Oasis YR 10 & 11 Football (Astro) Inter-tutor Competitions (Sports Hall) Music Studio Mr Dublin’s Music Club Computer Club x2 (both rooms)</p>	<p>Study Club – Library Basketball Table Tennis Club G&T GCSE Computer Class Textiles Club</p>
<u>FRIDAY</u>	<p>Oasis GCSE Maths Surgery YR 7,8 & 9 Football (Astro) Girls & Boys Basketball (Sports Hall) YR7 Circus Skills/Plate Spinning Music Tech Keyboard Club Computer Club x2 (both rooms)</p>	<p>GCSE Maths Surgery Study Club – Library YR9 Extension Maths G&T GCSE Computer Class</p>

Additional match fixtures are also arranged by the PE department.

Safe Use of the Internet

As part of ensuring that students have every chance to make use of the learning opportunities available to them, Winstanley offers a range of ICT facilities. In school facilities are protected by filters but also rely on the vigilance of staff and students as things change.

The opportunities offered by ICT are exciting and can be really positive for students, but there are also some dangers. One of the risks is that of accidentally viewing unsuitable content such as pornography and racist material, as well as the harm that inaccurate information can cause to a student's education. Another risk involves the use of contact such as email, social media and instant chat, which can lead to cyberbullying. These risks can be minimalised by providing parental control to home internet access and teaching children to stay safe by keeping their personal details private. They must not give out over the internet their full name, age, where they live, the school they attend or share personal pictures. They should save any material they find offensive.

Additionally, students should be discouraged from adding 'random' contacts to MSN or to social networking 'friend' lists. They should also be discouraged from talking to anyone they do not know via webcam. Webcams should always be switched off or unplugged when not in use, since there are 'worm' programmes in existence that can enable the camera to be activated without the user's knowledge.

The proper use of all ICT facilities at Winstanley is based on a joint understanding between students, their parents/carers and Winstanley staff. Parents/carers are asked to sign an 'Internet Parent Permission Form' (p.12 of Student Organisers). This is then checked by staff and the details recorded for our files.

We also ask that students let staff know if they hear or see anything that causes them to feel upset or concerned. This can include the use of social networking sites such as Facebook (although not available from the Winstanley network) or any other form of technology. If the issue is in school, investigation will take place and next steps identified based on our behaviour policy.

If incidents occur outside of school, advice can be offered. In most cases, we will inform parents/carers as to the nature of any distressing content, the involvement of their child and the media used. We encourage parents/carers and students to remove any offending content (once copied as evidence) but we cannot do this from school due to the arduous nature of such a task. We cannot take responsibility for contacting social networking sites, phone network companies or any other organisations, but we are happy to give parents/carers web addresses that may prove useful to them, should they wish to do this. However, if there is a child safeguarding element, we will work with you to ensure your child is safe.

Safe Use of the Internet (continued)

Parents/carers are advised to remind their children to contribute to Winstanley's internet safety by understanding the following:

- Always follow the teacher's instructions when using the internet.
- Keep passwords private.
- Be careful about what you send via email. Do not write or send anything that could upset and offend others.
- Do not put yourself in danger.
- Do not give personal information about yourself in an email or on a web site.
- Let your teacher or member of staff know if you receive anything you do not feel comfortable with. Do not respond to it yourself.
- Do not download anything that you think may upset others.
- Do not use your mobile phone to pass on information that might upset or offend others.

The internet is not a dangerous place for anyone to enter, so long as individuals understand the risks and the easy preventative measures that can be taken to ensure safety. It is our intention to arm our students with the knowledge to enjoy a safe social and academic life on the internet.

Further information to keep your child safe can be found on these sites:-

www.thinkuknow.co.uk

www.ceop.gov.uk

www.kidsmart.org.uk

www.safekids.com

www.bbc.co.uk

www.childnet.com

Electronic Devices

Students are strongly advised not to bring electronic devices to school. Cases of loss, damage or theft will not be investigated. Should any electronic device, including earphones etc., be seen or heard in lesson time it will be confiscated and an appropriate sanction issued.

Careers Education and Guidance

Careers education and guidance at Winstanley focuses on three main career skills.

Self-development

In self-development sessions we help our students identify what they are good at doing and also help them to work within a team effectively, treat others fairly and with respect. We also show students the different roles people have in their lives and how they cope with the demands of these roles.

Career Exploration

Career exploration involves finding out about the importance of work. Students learn to be able to recognise similarities and differences in types of job and also learn about the structural changes in the world of work and the skills and attributes employers will require of them in the future. We provide access to information about a range of jobs so that students can think realistically about the employment challenges which lie ahead. We help them to find out what entrance requirements jobs have, what skills and qualities employers are looking for and what financial rewards and career development are on offer.

Career Management

Careers management skills will enable students to get what they want from their chosen career path. We provide impartial advice and guidance on how to set goals and targets, how to record achievements and how to maximise presentation skills. Individual careers advice interviews are available during the school day. These interviews take place with a member of the Connexions careers service and provide students with the opportunity to plan the next stage of their educational/careers journey.

All students at KS4 will have the opportunity to benefit from the expertise of the Connexions Careers Service within RESPECT lessons in addition to accessing individual interviews.

Early in Year 11 students will also be offered a practice interview with a careers professional as preparation for college/job interviews.

Students have the opportunity to attend careers fairs and participate in career experience opportunities such as 'Women in Construction'. Year 10 students are also encouraged to organise work experience opportunities during the summer term.

We also have close links to Universities and HE colleges in Leicester. Students attend courses and visits which both develop their skills and expand their career horizons.

Parent / Carer Contact Guide

In order to ensure smooth communication between home and school, we have produced a guide about who to contact in various situations. Your child's tutor has a central role in their welfare and should be the first port of call for most contacts. If in doubt, contact the tutor. There are other instances when you might not be sure who to speak to, however, and some of these are listed below.

Nature of query	Who to contact
1. My child is ill and cannot attend, or is going to be late to school.	Main office: Tel. 0116 289 8688
2. I have a question about my child's academic progress, either with classwork or homework.	Child's tutor
3. My child is unhappy, either because of an issue with a teacher or with other students.	Child's tutor
4. I am experiencing financial hardship and am struggling with the cost of extra-curricular provision.	Vice Principal
5. I have a complaint to make.	Depending on the level of seriousness, see the child's tutor (not if the complaint is about a member of staff), or Head of Year, in the first instance, to see if the matter can be resolved informally. If the matter is not resolved, please follow the complaints policy that can be found on our website.

If you find that your query has not been answered to your satisfaction, always know that there is someone else to speak to. If the issue cannot be answered by the tutor, please speak to the head of year. If they are unable to resolve an issue, please ask to speak to the Vice Principal.

Revision Information and Useful Websites

Safeguarding Websites

Local Safeguarding Children Board: Leicestershire & Rutland - www.lrlscb.org

Child Exploitation and Online Protection Centre <http://ceop.police.uk>

NSPCC - Help and advice for parents

<http://www.nspcc.org.uk/fighting-for-childhood/our-services/services-for-children-and-families>

Exam boards

AQA – www.aqa.org.uk

Edexcel – <https://qualifications.pearson.com>

OCR – www.ocr.org.uk

WJEC – www.wjec.co.uk

Joint Council for Qualifications – www.jcq.org.uk

Revision websites for all key subjects

www.bbc.co.uk/bitesize

Maths

www.mymaths.co.uk

Students are issued with their own password and login to access homework, games, puzzles and revision papers.

Science

Andy Darvill's Science Site – <http://www.darvill.clara.net/index.htm>

Home Learning

<https://www.samlearning.com>

Students are issued with their own login and password to access home learning set by teachers and general revision lessons.

Department for Education

<https://www.gov.uk/government/organisations/department-for-education>

Ofsted

<http://www.ofsted.gov.uk/>

Community Activities

Our Community Office runs several courses for students and adults alike. There are also over forty affiliated groups that run from the college.

Community Office

Tel: 0116 289 8688 /Option 3

E-mail: community@winstanley.leics.sch.uk or ijoyce@winstanley.leics.sch.uk

Mon-Fri 9.00am - 2.00pm

Tue/Wed/Thu 4.30pm - 8.30pm

Courses

Children's swimming lessons

Adult leisure swim

Cake decorating/Sugarcraft

Children's Drum lessons

Summer Activities

Football & Sports – Multi-sport play scheme

Swimming crash courses

Affiliated Groups

Kingsway Church

Little Cherubs Playschool

Leonna Knott Dance & Fitness

Elite Cheer Academy (Cheerleading group)

The Foxes Archery

Netball

Braunstone Cricket Club

Youth Clubs

Little Splashers

Pantomime Alliance

Splash Babies

Winstanley Wizards Table Tennis

L&RCAA Jedis & Junior Archery

Matrix Martial Arts

Yoga with Julia

Over 50 Adult Swimming Club

Tiny Treasures Parent & Toddler Group

Forest Badminton Club

Ravenhurst Badminton Club

Braunstone Swimming Club

British Cactus Society

Amy Billington Dance Academy

Leicester Navy Training Corps

Braunstone Life

Slimming World

Winstanley Ladies Club

Zumba with Joanna

Fitness Look

True Blue Dance Academy

Junior Football Clubs

Studs FC

Kingsway Rangers

Braunstone Trinity FC

Caterpillar Juniors

Facilities available for hire

Dance and Drama Studio with air-conditioning and mirrors

Community wing

School hall for discos, weddings, anniversaries, magicians, bouncy castles etc.,

Floodlit all-weather pitch

Sports Hall

Football parties